

Appendix A

Memorandum of agreement

The following memorandum of agreement must be used as required by direction 3(b).

Memorandum of Agreement

Section 256 transfer

Reference number: NHSG 001

Title of Scheme: Transfer of funding in relation to the maintenance and further development of Social Care services, to support the delivery of healthcare outcomes.

1. How will the section 256 transfer secure more health gain than an equivalent expenditure of money on the National Health Service?

This funding is paid to Clinical Commissioning Groups by NHS England to invest in social care services which also have a health benefit.

Towards this aim, the agreement for the transfer is made between the BCCG and CBC. CBC will use the monies to ensure the maintenance and development of Social Care services in relation to reablement, prevention and other related care and support services.

CBC and the BCCG will work together to determine how the funding can best be used within Social Care in order to support the delivery of better healthcare outcomes, through the provision of services which seek to promote, recover and maintain people's independence, resulting in reduced demand for health and social care services, and improved patient/service user outcomes.

2. Description of scheme (in the case of revenue transfers, please specify the services for which money is being transferred).

The range of services to be funded under this Agreement are detailed at Appendix 1.

The Council and the BCCG agree that services funded under this Agreement will centre on promoting, recovering and maintaining levels of independence, and on supporting people with long term health conditions to remain in their community as independently as possible, for as long as possible.

Services to be funded under this Agreement will include a range of preventative services designed to:

- Avoid or reduce admissions to hospital,
- Support speedy, safe hospital discharges,
- Avoid or reduce admissions into long term care,
- Maximise potential for recovery and reablement, in relation to people discharged from hospital, and those living in the community,
- Enhance the management of people living in the community who have long term health conditions.
- Investment to support the implementation of the Better Care Fund.

The above will be supported in achieving these outcomes by the provision of telecare and telehealth services and by the provision of equipment (aids to daily living) and required adaptations to property or accommodation.

The services will be commissioned from a range of statutory, third and independent sector service providers, and as such the Council is best placed to secure the provision of such services from specialist care providers. The Council agrees to act as lead commissioner in the procurement and delivery of these services and will contract with service providers in consideration for the BCCG transferring funds as set out in Clause 3.

It is accepted by the Council and the BCCG that the Council has no obligation or liability in respect of commissioning or provision of services under this Agreement if such funding is not available and that where funding is available but restricted that the commissioning and provision of services may be limited or reduced accordingly.

Financial details (and timescales)

3. Total amount of money to be transferred and amount in each year (if this subsequently changes, the memorandum must be amended and re-signed).

Year	Amount £	Capital	Revenue
2014/15	£3,969,039	£0	£3,969,039

4. Please state the evidence you will use to indicate that the purposes described at questions 1 and 2 have been secured.

The services to be funded under this Agreement are detailed at Appendix 1, and form part of the Reablement Plan agreed with the BCCG.

CBC will maintain proper records in relation to the services funded under this Agreement, which will be made available upon request for inspection by BCCG representatives.

Quarterly meetings between the Council and the BCCG shall be held for the purpose of reviewing the spend, and its contribution towards delivering health and social care benefits.

Signed : for the NHS Commissioning Board

..... Position

..... Date

Signed : for Central Bedfordshire Council

..... Position

..... Date

Signed : for Bedfordshire Clinical Commissioning Group

..... Position

..... Date

ANNEX 2 – Annual voucher and certificate for auditors

The following annual voucher must be used as required by direction 5(1).

Section 256 Annual Voucher

.....Council

**PART 1 STATEMENT OF EXPENDITURE FOR THE YEAR 31
MARCH 2015**

(if the conditions of the payment have been varied, please explain what the changes are and why they have been made)

Scheme Reference Number Revenue Expenditure Capital Total and
Title of Expenditure

Project £££

**PART 2 STATEMENT OF COMPLIANCE WITH CONDITIONS OF
TRANSFER**

I certify that the above expenditure has been incurred in accordance with the conditions, including any cost variations, for each scheme approved by the Board/clinical commissioning group in accordance with these Directions.

Signed:

Date:

Director of finance or responsible officer of the recipient (see paragraph 5(3) of the Directions).

Certificate of independent auditor

I/We have:

- examined the entries in this form (which replaces or amends the original submitted to me/us by the authority dated)* and the related accounts and records of the and
- carried out such tests and obtained such evidence and explanations as I/we consider necessary.

(Except for the matters raised in the attached qualification letter dated)*
I/we have concluded that

- the entries are fairly stated: and
- the expenditure has been properly incurred in accordance with the relevant terms and conditions.

Signature

Name (block capitals)

Company/Firm

Date

* Delete as necessary

APPENDIX 1

SERVICES FUNDED VIA SECTION 256 AGREEMENT - NHSG 001

No.	Service	Description	2014/15 Funding £:
1	Residential Care Placements	All residential/nursing care (including short term residential/nursing) packages where the admission has come from hospital.	470,000
2	Residential Care Placements	All residential/nursing care packages where the admission has come from respite care.	280,000
3	Children with Disability Equipment	Integrated Community Equipment Service (ICES) offers the provision, delivery, installation and maintenance of medical and other equipment, adaptations and aids, used to assist in the essential activities of daily living, in order to maintain health and autonomy. The equipment range covers bathing; toileting; mobility; hoists & slings; manual handling; profiling beds and bed accessories; ramps and rails; a few household items such as a general trolley, perching stool; pressure care mattresses and cushions; raisers; suction machines; basic wheelchairs and accessories and also a few items from these categories for paediatric and bariatric clients, such as specialised paediatric postural seating. Geographical Coverage: All of central Bedfordshire. Provision Available (days/hours): 24 hours over 7 days, all year round.	100,000
4	Bedford Hospital Team	Bedford Borough hosted team to which CBC contributes through Service Level Agreement. The assessment and care management service provided to in-patients (and their families and carers) of Bedford Hospital aged 18 and over. Aim is to facilitate timely discharge from hospital. The Hospital Team	214,000

		contribute to the development of joint policies within the hospital, and assist in times of crisis - e.g. Winter Pressures, ensuring that patients experience an integrated health and social care approach to discharge planning. The full service is offered to patients discharged to both the Bedford Borough Council and Central Bedfordshire Council areas.	
5	Greenacres	<p>A fully adapted-for-purpose 8-bed step-up/step down resource situated within an older peoples residential care home in Dunstable.</p> <p>Provision of social care reablement support to customers who are well enough to leave hospital, but require additional support before they can return to living independently at home. Available for up to a maximum of 6 weeks, 24 hours, over 7 days. Customer group is mainly older people. Funding includes OT and Physio costs.</p>	450,000
6	Evergreen Suite, Wingfield Court	<p>A fully adapted-for-purpose step-up/step down resource situated in Ampthill.</p> <p>Provision of social care reablement support to customers who are either (a) experiencing a period of crisis at home and will be able to return to independent living at home once the period of reablement is complete, or (b) are well enough to leave hospital, but require additional support before they can return to living independently at home. Available for up to a maximum of 6 weeks, 24 hours, over 7 days. Customer group is mainly older people. Funding includes OT and Physio costs.</p>	175,000

7	Hospital Team/SSMU	<p>Includes the cost of the Central Bedfordshire Council Luton & Dunstable hospital team working out of the hospital, in addition to the Older Person's Teams in Biggleswade (covering Lister and Addenbrookes Hospitals) and Leighton Buzzard (covering Milton Keynes and Stoke Mandeville hospitals). The Hospital Team contribute to the development of joint policies within the hospital, and assist in times of crisis ensuring that patients experience an integrated health and social care approach to discharge planning.</p> <p>The Short Stay Medical Unit is a 15 bedded sub-acute service, provided to Health patients who are well enough to leave Luton & Dunstable hospital, but still require some nursing support and/or rehabilitation input.</p> <p>Provided to the individual for up to a maximum of 7 days. The service is available 24 hours over 7 days.</p> <p>This is part of an integrated approach to step up step down provision, and incorporates the service provided at Greenacres.</p> <p>This pilot service is managed by SEPT health professionals (nurses, physiotherapists, OT's and health care assistants), and includes a multidisciplinary team to screen and facilitate admissions and discharges.</p> <p>The MDT consists of staff from the Rapid Intervention Team and a CBC social worker.</p>	410,200
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8	Telecare	<p>Provided by Aragon Housing. Following assessment, aids/adaptations and emergency call support can be provided to help people to remain safe and independent at home. The service currently supports around 800 people. Emergency call support is available 24 hours, over 7 days. Equipment provision is Mon-Fri 9-5, as are assessments of this equipment.</p> <p>Referrals are accepted for any vulnerable adult.</p>	186,000
9	Equipment Pool	<p>Integrated Community Equipment Service (ICES) offers the provision, delivery, installation and maintenance of medical and other equipment, adaptations and aids, used to assist in the essential activities of daily living, in order to maintain health and autonomy. The equipment range covers bathing; toileting; mobility; hoists & slings; manual handling; profiling beds and bed accessories; ramps and rails; a few household items such as a general trolley, perching stool; pressure care mattresses and cushions; raisers; suction machines; basic wheelchairs and accessories and also a few items from these categories for bariatric clients. Both Bedford Hospital and Luton & Dunstable Hospital access this service to support community discharge from hospital.</p> <p>Geographical Coverage: All of central Bedfordshire (and also Bedford Borough and Luton – it is a shared service). Provision Available (days/hours): 24 hours over 7 days, all year round.</p>	487,000

10	Promoting Independence & Prevention Partnership (formally Ageing Well Programme)	<p>Funded 'good neighbour' services which are operated by local volunteers (such as the Village Care Scheme (provided by Bedford Rural Community Charity).</p> <p>Typically services provides transport (for which the customer pays a per-mile cost), e.g. to a GP surgery or to pick up a prescription, to attend a hospital appointment or to do the shopping. Volunteers will do any practical task however, such as changing a light bulb, or simply keeping an eye out on a vulnerable neighbour.</p> <p>Provision is agreed/arranged locally. Referrals are accepted for any adult who would benefit from the service, including carers.</p> <p>This range of services is available across all the wards of Central Bedfordshire, and is continually expanding.</p>	50,000
11	Stroke Service	<p>Provided by the Stroke Association, and operating in Bedford Hospital and Luton & Dunstable Hospital. This service provides advice, guidance and support to anyone affected by stroke (e.g. patient, family, carers). It does not provide rehabilitation or enablement support.</p> <p>Referrals are accepted by anyone affected by stroke – patient, family member, carer, etc.</p>	50,000
12	Adult Social Care Demographics	Ageing Population - predicted increase in the cost of frontline services for older people due to projected population growth for 80+ age group - 4% on average per annum	400,000
13	BCF Investment	Investment funding towards: prevention/self management, IT/information sharing, Care Coordinator posts (x 4), Urgent Care Pathway.	696,839
Total £:			3,969,039

